



Revenue Department,
Chhattisgarh Government

Inspection Manual for Tree Felling

(Complete guide for Inspection of Units)

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1 Risk Based Assessment

This manual is for the **Compliance Inspection for Tree Felling**.

1.1 Classification criteria

The Factory/ establishments will be categorised in High risk, Medium risk & Low risk entities based upon the Khasra number. The system will automatically generate whether the application falls in low, medium or high risk category.

Table 1: Classification of Low Risk, Medium Risk & High Risk establishments in terms of verification required

Risk Parameters	Low Risk	Medium Risk	High Risk
<i>Type of Verification Required</i>	Self-Certification	Revenue Inspection	Forest and Revenue Inspection

1.2 Risk classification based inspection procedure

Low Risk Industries: Low risk industries require self-certification.

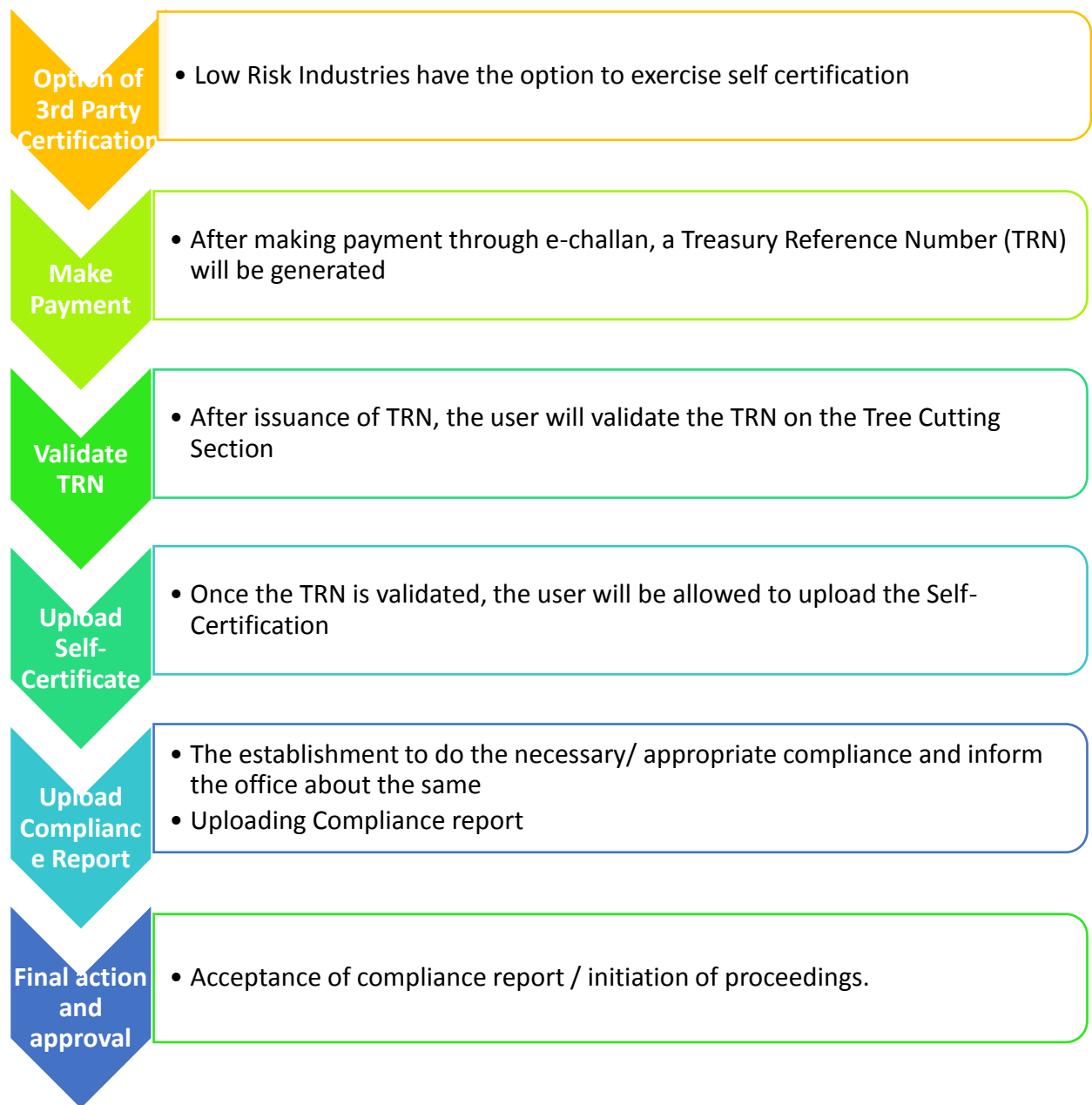
Medium Risk Industries: The medium risk industries will have Revenue Inspection through **computerized based allocation** of Inspectors.

High Risk Industries: High risk industries will have joint Revenue and Forest Inspection through **computerized based allocation** of Inspectors.

2 Inspection/Verification Procedure Steps

A. For Self Certification

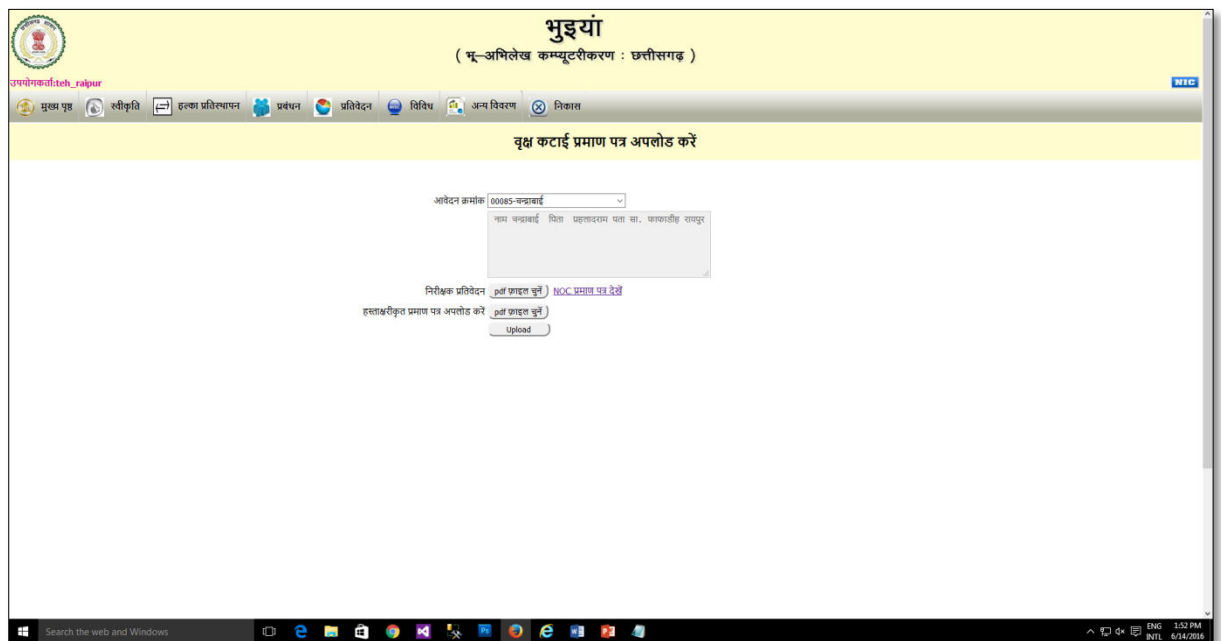
Detailed SelfCertification Procedure



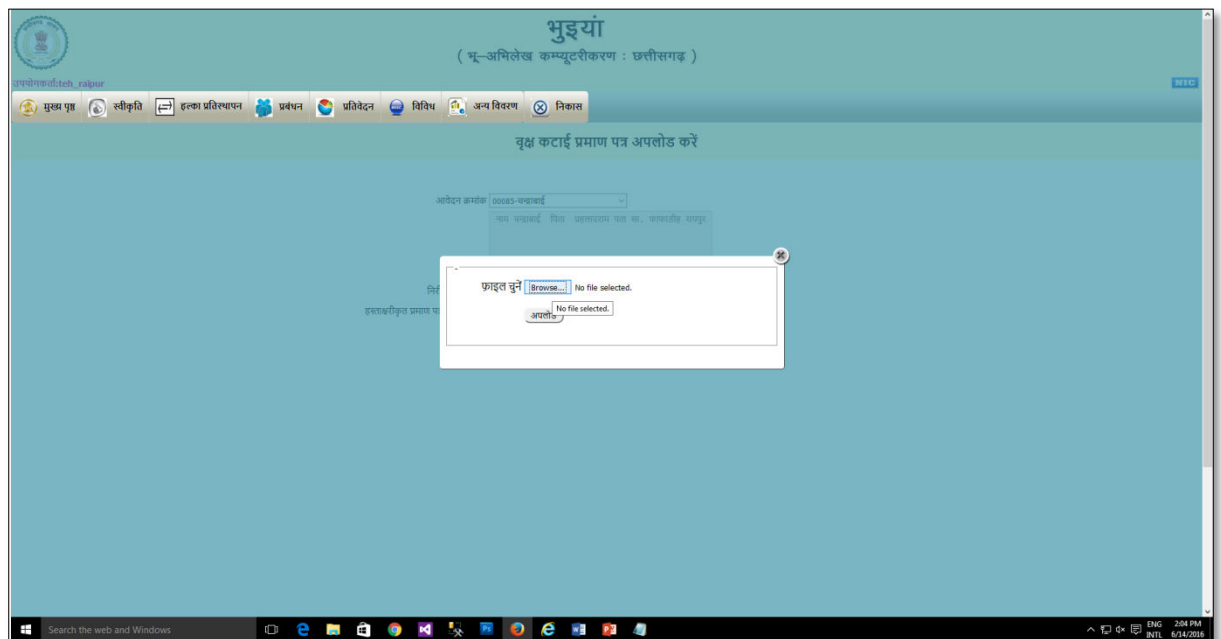
Stepwise process to upload the Self-Certification

1. Go to <http://revenue.cg.nic.in/treefelling/reports/login.aspx>
2. **For new users,**
 - i. Go to <http://revenue.cg.nic.in/treefelling/reports/login.aspx>
 - ii. Click on the “Tree Cutting NOC” module and register on the website
 - iii. The users will be provided login credentials
3. **For existing users,**
 - i. Use the login credentials to log in for Tree Cutting NOC
4. After successful login, the system will ask for Khasra number and other details of the land

5. On the landing page, go e-challan to make payment and obtain the TRN
6. Validate TRN
7. TehsildarUpload theInspection Report & NOC Certificate. Collector will approve those certificate using bhuiyan login.

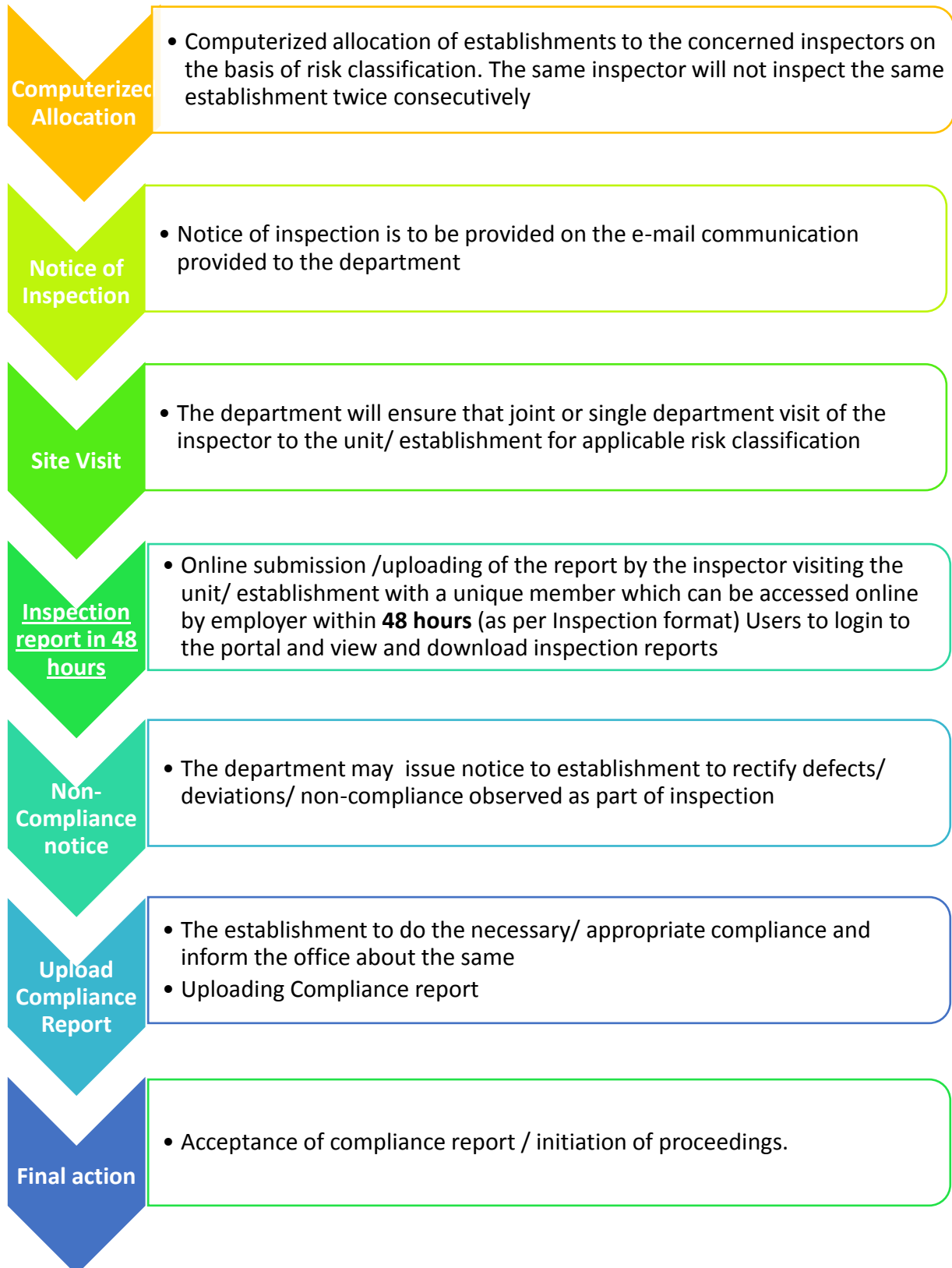


8. Browse the file and open. Click on upload for the file to successfully upload



B. For Departmental Inspection

Detailed Inspection Procedure Steps:



3 Checklist

The form to be filled by the Inspectors is given in Annexure 1

4 Inspection Certificate format

Inspection Certificate format for Departmental Certification in case of low, medium and high risk are available in the Annexure 1.

Please note that low risk industries have self-certification, medium risk industries have Revenue Inspection while high risk industries have both Revenue and Forest Inspection.

5 Timelines & other instructions for Inspector

1. The inspector must upload the Inspection Report within **48 hours** of the physical inspection
2. Inspectors will be selected randomly through **computerized allocation**
3. **Same inspector will not inspect the same establishment twice consecutively.**
4. Users can login, view and download the inspection report uploaded by the inspector only after 48 hours of inspection.

6 Download Self-Certification/Inspection Report

Downloading inspection report

Users can login, view and download the inspection report uploaded by the inspector only after 48 hours of inspection.

Stepwise Procedure

- i. Login using Revenue Department login credentials
- ii. After successful login, select on "Tree Cutting" Module
- iii. On the landing page, click on "Download" under Inspection/Self-Certification