



## Revenue Department, Chhattisgarh

### User Guide for Online Registration and Availing Department Services

CHHATTISGARH GOVERNMENT, REVENUE DEPARTMENT |  
Address: MahanadiBhavan, Naya Raipur (Chhattisgarh), India

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## 1 About the Department

The Revenue Department of Chhattisgarh aims to provide world class environment to the investors in Chhattisgarh. The department offers following services online for the ease of investors thereby improving ease of doing business in the state:

1. NOC for tree felling

The above service is available online on the departmental website <http://revenue.cg.nic.in/>. The other services apart from listed above will be provided as it is by the department.

The user guide contains below information regarding each service:

1. General guidelines for Users: Who needs to fill optional/compulsory
2. Complete list of documents required
3. Stepwise process and timeline for online registration of Users
4. Download of the certificates
5. Sample application forms in annexure
6. Third Party verification

### 1.1 Registration Single Window

For availing the facility of online services of various department of Chhattisgarh, users will have to register online. An e-dashboard will be generated for the user from which the services of Revenue Department can be availed.

#### **Registration is a two steps process:**

**Step 1 User Registration:** User registers himself once with Single window (SW) and creates an account.

**Step 2 Unit Registration:** User can register their units after logging into the Single Window.

Each unit after registration will have a unique ID called “UdyamAkanksha Number” (UAN). All the incentives applicable to the specific unit and online application for various approvals can be availed through this UAN.

### 1.2 Steps to reach the Revenue Department e-dashboard

#### **For new users,**

- i. Go to <http://revenue.cg.nic.in/treefelling/reports/login.aspx>

*User Manual for NOC for tree felling*

- ii. Click on the “Tree Cutting NOC” module and register on the website
- iii. The users will be provided login credentials

**For existing users,**

- i. Use the login credentials to log in for Tree Cutting NOC

After successful login, the system will ask for Khasra number and other details of the land.

## 1.3 Registration under NOC for Tree Felling

### 1.3.1 General Information

<b>Who needs to apply?</b>	Land Owner who wants to carry out cutting of trees
<b>When to apply</b>	Before the commencement of felling of trees
<b>Where to apply</b>	Department website, <a href="http://revenue.cg.nic.in/treefelling/reports/login.aspx">http://revenue.cg.nic.in/treefelling/reports/login.aspx</a>
<b>Total time for closing of application from the day of application</b>	90days from the day of successful application submission.
<b>Validity of the certificate issued</b>	Lifetime
<b>Reference</b>	
<b>Download old certificates, applied earlier offline</b>	Go to <a href="http://revenue.cg.nic.in/treefelling/reports/login.aspx">http://revenue.cg.nic.in/treefelling/reports/login.aspx</a> Login to Single Window, select NOC Tree Cutting , click download

### 1.3.2 Documents required to complete the application

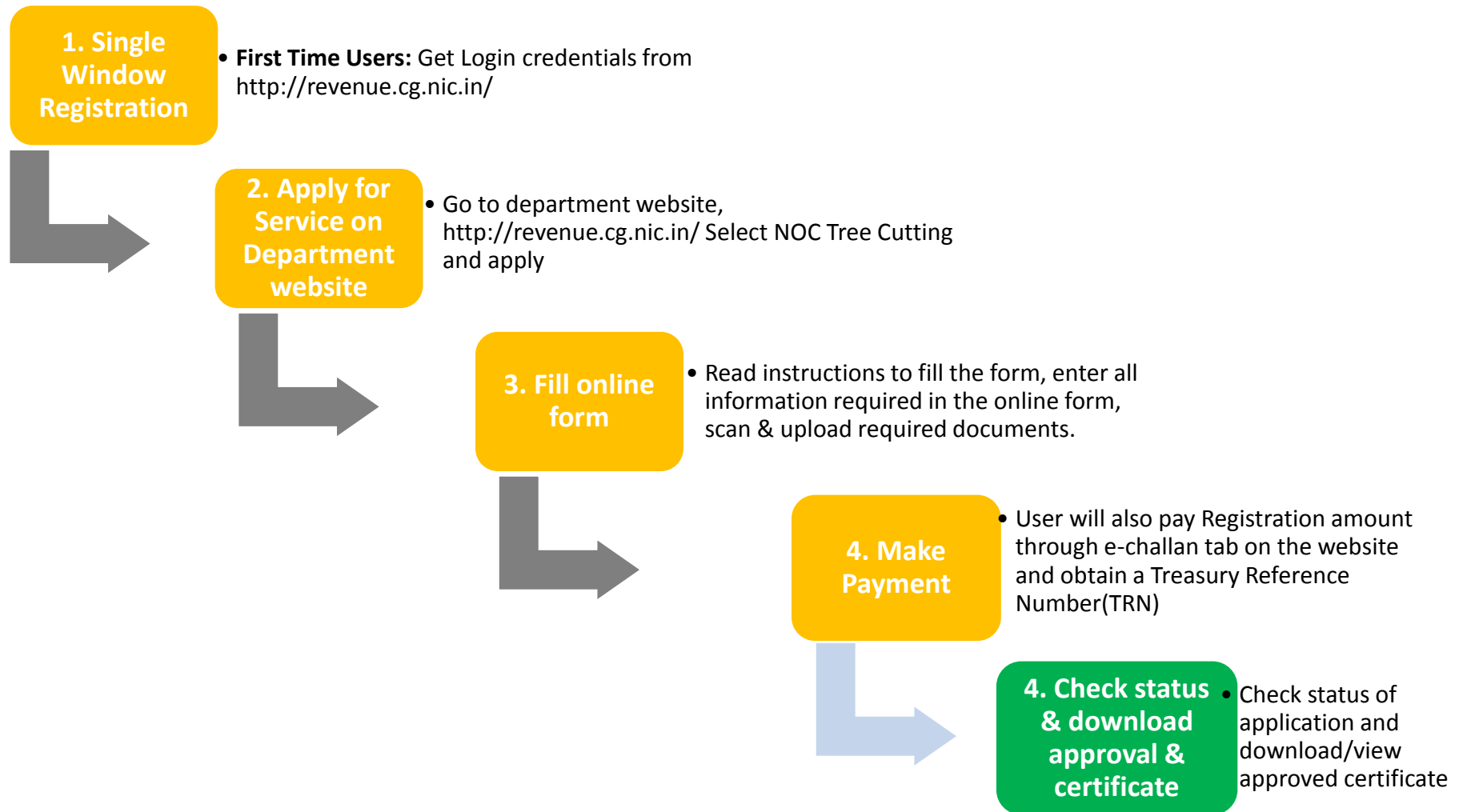
- i. Form given in Annexure 1 has to be filled for NOC of Tree Felling

### 1.3.3 Stepwise process and timeline for online registration of Users

#### Timeline

Status of application	Timeline
Issue of certificate	Within 90 days of successful submission of application

#### Stepwise Process



- i. Go to <http://revenue.cg.nic.in/treefelling/reports/login.aspx> login using login credentials
- ii. Click “NOC for Tree Cutting” module
- iii. A form opens, fill the details and attach the scanned documents and click submit.

iv. Go to e-challan and make payment according to the risk categorisation

#### 1.3.4 Download of the certificates

On submission of complete application, certificate can be downloaded from Revenue Department Login by clicking download on the “Tree Cutting” module. A sample certificate is available in Annexure 1A.

## 2 Annexure 1

### A. NOC Tree Felling Certificate

अनापत्ति प्रमाण पत्र			
(छत्तीसगढ़ भू-राजस्व संहिता 1959 की धारा 240 के अधीन अनापत्ति प्रमाण पत्र)			
प्रमाणित किया जाता है कि :-			
(1) जिन वृक्षों कि कटाई कि प्रमाण पत्र मांगी गयी है वे भूमिस्वामी श्री शासकीय भूमि ग्राम पटवारी हल्का नं तहसील के खाते मे स्थित है। वृक्षों कि प्रजाति एवं गोलाई की जानकारी संलग्न है।			
(2) आवेदक द्वारा जिन वृक्षों के कटाई हेतु प्रमाण पत्र चाही गयी है , उनके काटे जाने से छत्तीसगढ़ भू-राजस्व संहिता , 1959 के किन्ही प्रावधानों का उल्लंघन नहीं होता है।			
उक्त वृक्षों की कटाई से छत्तीसगढ़ आदिम जातियों का संरक्षण (वृक्षों मे हित ) अधिनियम ,1999 के किसी भी प्रावधानों का उल्लंघन नहीं होता है।			
तहसीलदार / नायाब तहसीलदार के हस्ताक्षर एवं पदमुद्रा			
वृक्षों की प्रजाति , गोलाई की जानकारी			
अनुक्रमांक	खसरा नंबर	वृक्षों की प्रजाति	गोलाई (से.मी. मे)
1	352	इमारती	24
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सत्यापित			
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